



The KPMG Advisory National Practice for Records and Information Management is looking to build its west coast practice. I am posting here because ARMA skills are our primary interest. I am looking for a technology background, intelligent, creative, personable individual that is willing to travel most of the time and is committed to excellence. I am actively recruiting to expand my practice.

Feel free to call Dean Larsen II anytime on my cell phone 858-692-7767 or email him at DLarsenII@KPMG.com

CURRENT POSITION POSTING:

Do you have a passion for solving complex business problems? KPMG's Advisory Services Practice focuses on fundamental business issues —managing risk, increasing revenues, controlling costs — that organizations, across various industries, should address in order to help them flourish. We help companies to identify and manage risks inherent in business processes and technology systems that support business objectives, and provide them with the information needed to help them meet their strategic and financial goals. Services are specialized to help clients mitigate risks across an overall electronically stored information management risk spectrum. We are currently seeking an Associate in Records Risk Management to join us in our San Diego, San Francisco or Los Angeles offices.

KPMG Forensic Associates assist organizations in their efforts to achieve the highest level of business integrity through the detection, prevention and investigation of information management. Our Forensic professionals strive to not only help our clients discover the facts in underlying concerns about records and information management, but also assist clients in assessing their vulnerabilities to such activities, and in developing controls and programs to address these risks.

Responsibilities:

- Conceptualize and develop enterprise-wide record risk management services
- Perform record risk management assessments
- Assist clients in quantifying record risk
- Create gap analysis relating to regulation compliance
- Publish-ready report writing skills on analysis and findings
- Willing to travel; may be up to 90% of the time



Demonstrated ability to connect with senior executives of leading organizations to understand business issues and project details

- Three years of relevant work experience preferred
- Technical and/or administration experience in records management, document imaging, workflow, document management, e-mail archiving and/or content management solutions; e-mail and database management systems preferred
- Excellent verbal and written communication skills, including experience presenting to small groups and facilitating workshops
- Exceptional interpersonal skills demonstrating the ability to gain the confidence and respect of senior executives and team members
- BS/BA degree from an accredited college/university
- CRM – Certified Records Manager preferred

Depending on your degree, experience and certifications, salaries will range from

\$52,000 to \$80,000 annually

- Campus hires \$52,000 - \$55,000
- Experienced hire Associates (specialized but need direction) based on experience (0-3 years) \$55,000 - \$70,000
- Experienced hire Senior Associates (specialized and works independently) based on experience \$60,000 - \$80,000

Benefits include Health Plans, Dental Plans, Disability, Life and Travel Accident Insurance, Paid Time off, Retirement savings, pension and 401K plans.